**2023 Dana Home Foundation Grant Application**

**Due**: March 1, 2023 by 5:00 pm

1. Organization Name

Click or tap here to enter text.

1. Program Name

Click or tap here to enter text.

1. Grant Amount Requested

Click or tap here to enter text.

1. Total Budget for Program

Click or tap here to enter text.

1. Brief Summary of Program

Click or tap here to enter text.

1. Does organization have IRS 501(c)(3) status? (If Yes, skip to question 8)

Yes

No

1. Is applicant a municipal or other US governmental entity intending to use the funds solely for charitable purposes?

Yes

No

1. Did you receive a grant from The Dana Home Foundation within the last five years?

Yes

No

1. Primary contact name. (Individual who is able to answer questions and/or provide additional information about your grant application.)

Click or tap here to enter text.

1. **Primary Contact Email Address**

Click or tap here to enter text.

1. **Primary Contact Telephone**

Click or tap here to enter text.

1. Describe anticipated program timeline. Include program start and end dates, if applicable.

Click or tap here to enter text.

1. Provide a detailed one-page summary of the proposed program’s total budget that includes:

* An itemized list of projected expenses; and
* All sources of funding for this program including the amount anticipated from each source.

Click or tap here to enter text.

1. If you anticipate this program will continue beyond this grant year, please specify how you plan to continue funding the program.

Click or tap here to enter text.

1. Describe program funding and success in previous years. (If this is a new program, state so.)

Click or tap here to enter text.

1. State program goals and objectives and describe your plan to meet these goals and objectives.

Click or tap here to enter text.

1. Describe your plan to measure the achievement of program goals.

Click or tap here to enter text.

1. Describe the target audience of the program.

Click or tap here to enter text.

1. Provide the anticipated number of seniors served by the program and describe the seniors’ connection to Lexington.

Click or tap here to enter text.

1. List any other organizations/departments you are collaborating with to accomplish the program.

Click or tap here to enter text.

1. Describe any additional approvals needed for program.

Click or tap here to enter text.

1. Name of head of organization

Click or tap here to enter text.

1. Mailing address of organization

Click or tap here to enter text.

1. Office telephone number

Click or tap here to enter text.

1. TaxID Number

Click or tap here to enter text.

1. Total number of paid staff

Click or tap here to enter text.

1. Total number of volunteers

Click or tap here to enter text.

1. List of the organization’s Board of Directors, if any.

Click or tap here to enter text.

1. Year organization was founded

Click or tap here to enter text.

1. Fiscal year end date

Click or tap here to enter text.

1. Annual operating budget

Click or tap here to enter text.

1. Does organization receive funds from any government agency? (If No, skip to question 34.)

Yes

No

1. Describe funds received from any federal, state, or local government agency, if applicable.

Click or tap here to enter text.

1. If the organization has been in existence for less than three years, please provide the organization’s operating budget for the previous year.

Click or tap here to enter text.

1. How has your organization/program changed since the pandemic and how will Dana Home Foundation funding affect that?

Click or tap here to enter text.

**Additional Documentation**: The following additional documents must be submitted along with the completed application.

* Balance Sheet
* Most recent Quarterly Income Statement
* Operating Budget for the previous year (if organization has been existence for fewer than 3 years)
* List of the organization’s Board of Directors (if not already included in application)
* IRS 501(c)(3) determination letter, if applicable
* Letters of Support/Approval (from any government departments or agencies needed in order to proceed with the proposed program, as appropriate)

**Dana Home Foundation reserves the right to request additional financial information from the applicant during the application review process.**

**Contact:** [**danahomefoundation@gmail.com**](mailto:danahomefoundation@gmail.com)